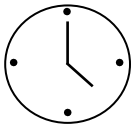




**Brose Supplier Portal**  
for a collaborative supply chain

**BROSE SUPPLIER PORTAL V2**

# SUPPLIER TRAINING



**We will start about  
2 minutes later  
until most  
participants have  
dialed in**



**Please put your  
microphones on  
mute**



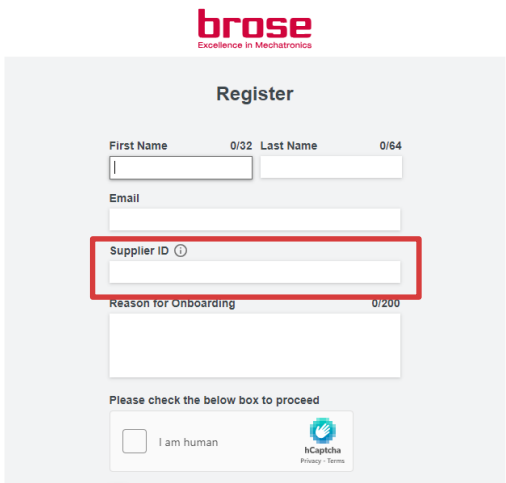
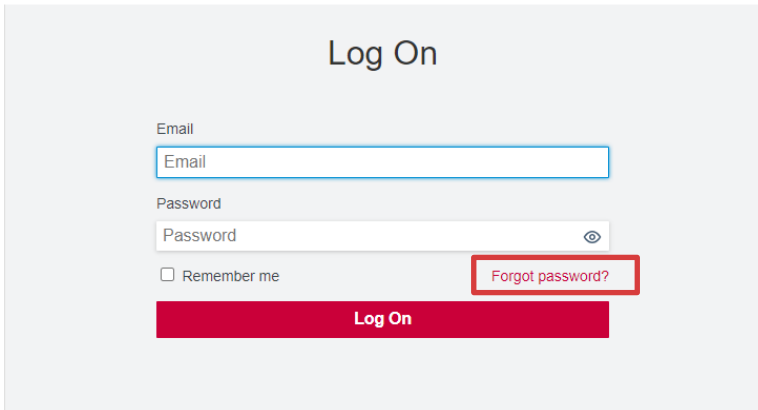
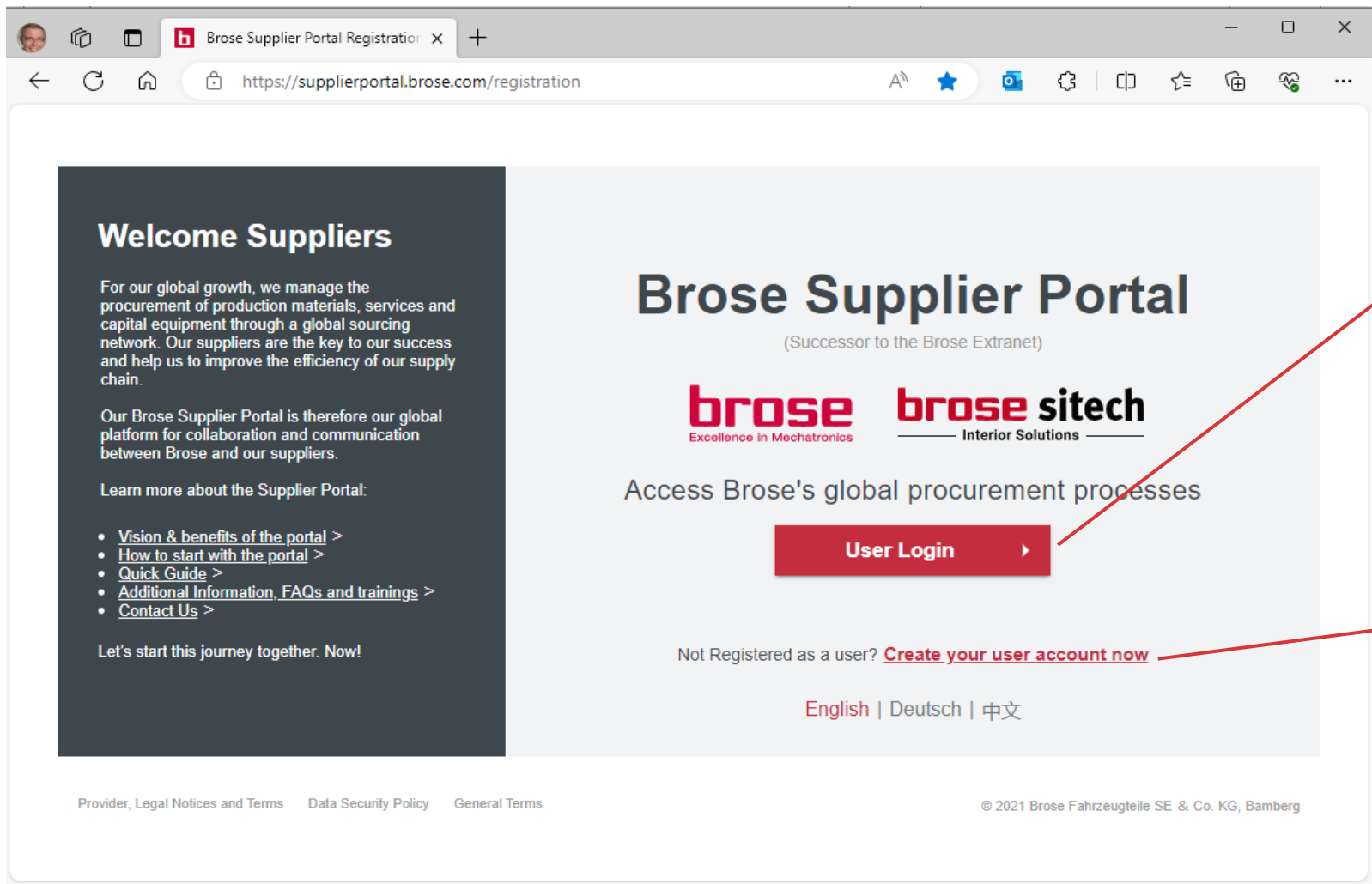
**Please turn off  
your camera**

# Agenda

- 01** | Overview
- 02** | What is changing?
- 03** | Important to know
- 04** | How to find Help
- 05** | Feedback and Questions

# Agenda

- 01 | Overview
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Home

Application

User Management 0

Need Help

Home

My Applications

Astras ⓘ  
Request for quotation

47926

Access enabled

Start

Feasibility Study (FS) ⓘ  
Feasibility Study for supplier selection

WA003135

Access enabled

Start

Sampling (PPA/PPAP) ⓘ  
Production process and product approval

WA003135

Access enabled

Start ▾

Deviation Request AWE ⓘ  
Online Application Deviation Request

WA003135

Access enabled

Start ▾

Claim Processing 8D ⓘ  
8D processing supplier

WA003135

Access enabled

Start

Delivery Date Tracking (POST) ⓘ  
Request and confirmation of delivery date for purchase orders

WA003135

Access enabled

Start

Advance Shipping Notification (ASN) ⓘ  
Administration of ASNs to Brose Sitech Plants (for non-EDI suppliers)

supplierportal.iv@habmal...

Access enabled

Start

S4 (Supplier Portal V2 Test 4 - 7013576) ▾

# Agenda

- 01 | Overview
- 02 | **What is changing?**
- 03 | Important to know
- 04 | How to find Help
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## 02 | What is changing?

### What is changing?

We are introducing a GDPR\*-compliant account deletion feature in our Portal.

### Since when are these changes active?

15th of January 2024

### Why this matters

- Inactive accounts can become a security liability. By routinely removing these accounts, we reduce the risk of unauthorized access and data leakage, ensuring a safer environment for all our users.
- Up-to-date data ensures that we are always using the correct users for our collaboration.



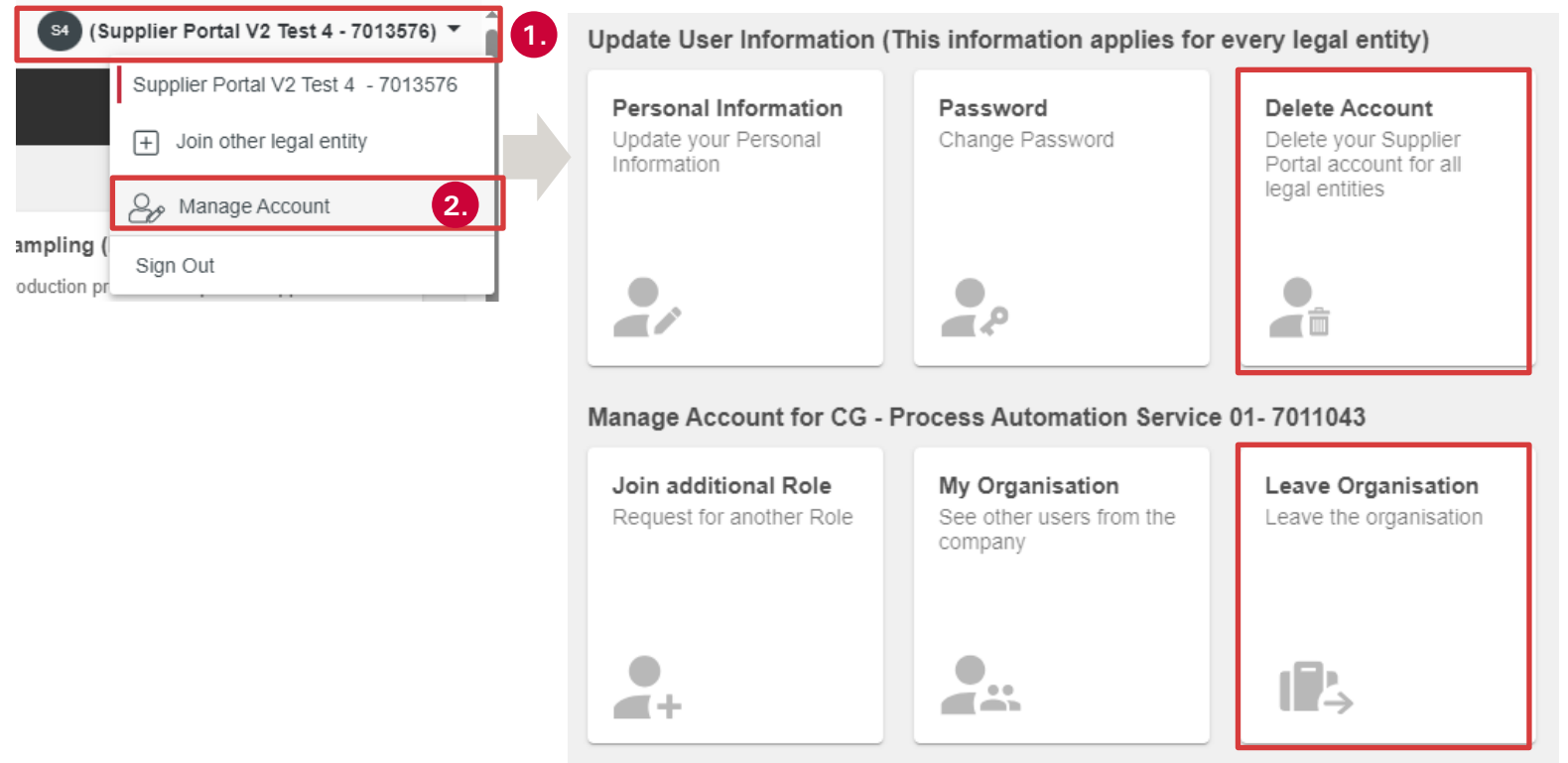
## 02 | What is changing?

### Introducing user delete function

- Own Account (Global or Company)
- By Admin
- Automatism for inactive users

### Additional

- Remove of User Lock-Functionality





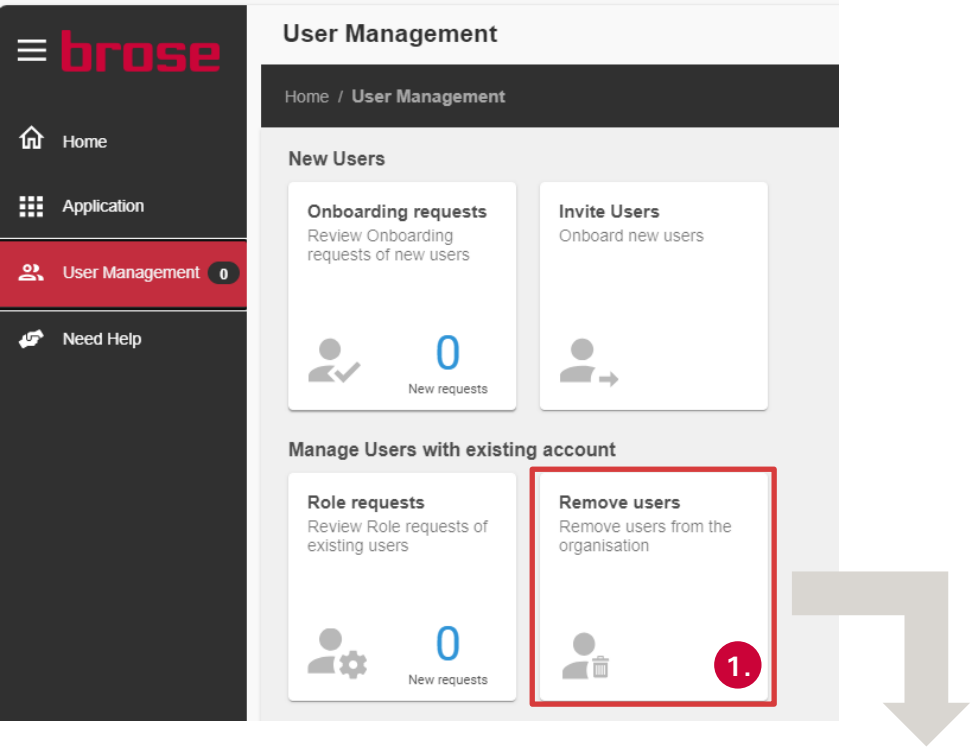
## 02 | What is changing?

### Introducing user delete function

- Own Account (Global or Company)
- **By Admin**
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### Additional

- Remove of User Lock-Functionality



Here you can delete users from the company "Supplier Portal V2 Test 4". Use the search bar to filter for specific users:

Search...						Search
First Name	Last Name	Email	Onboarding Date	Last Login Date	Remove	
Test	3	supplierportal.iii@habmalnefrage.de	2023-12-05	2023-12-13		2.
Michael	SeifertTEST	your-mails@nurfuerspam.de	2023-12-05	2023-12-12		
Supplier Portal	4	supplierportal.iv@habmalnefrage.de	2023-11-28	2023-12-13		

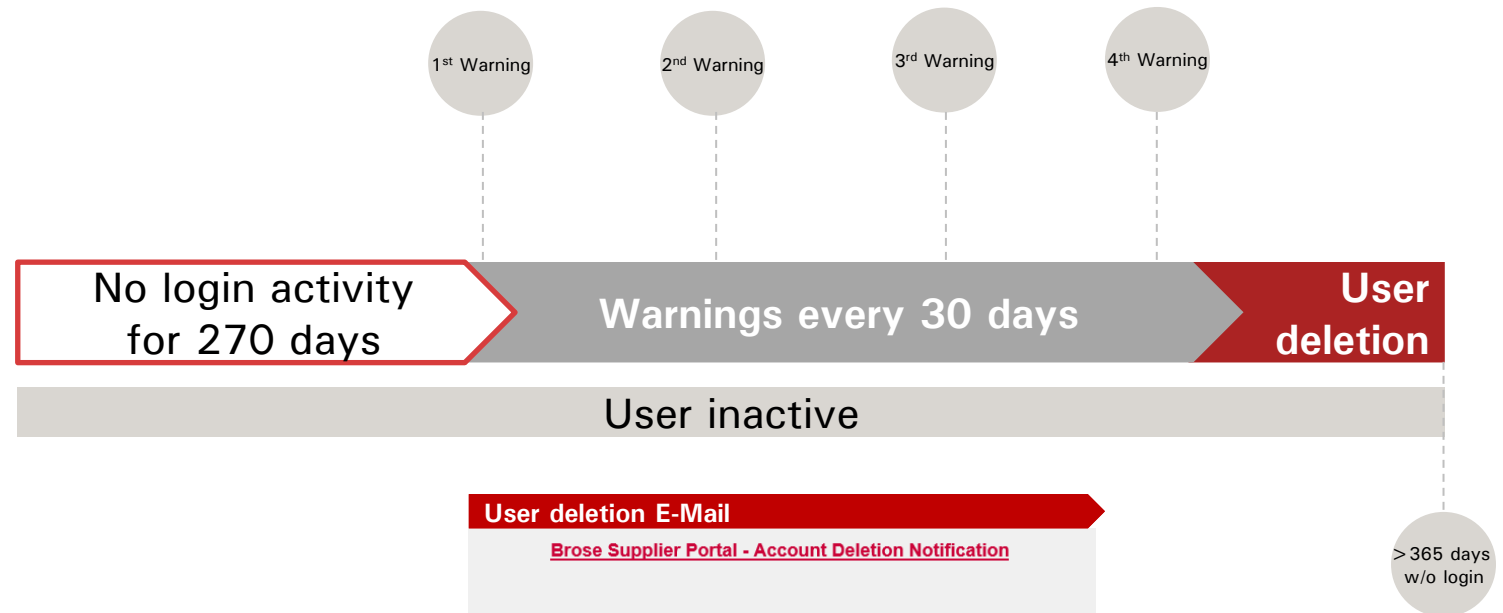
## 02 | What is changing?

### Introducing user delete function

- Own Account (Global or Company)
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- **Automatism for inactive users**

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### User deletion E-Mail

#### Brose Supplier Portal - Account Deletion Notification

We regret to inform you that your entire user account has been deleted from the Brose Supplier Portal.

If this action was unexpected or you believe it was in error, please contact the administrator of the company immediately for assistance or re-register by using the following link:

[\[registrationUrl\]](#)

~~registrationUrl~~

You are no longer responsible? Please register a successor by using the following link:

<https://supplierportal.brose.com/registration/registrationform>

Afterwards you can delete your account manually in the „Manage Account“-Section within the Brose Supplier Portal.

If you have any questions, please contact the administrator of your company or open a support ticket.

Thank you for your attention to this matter.

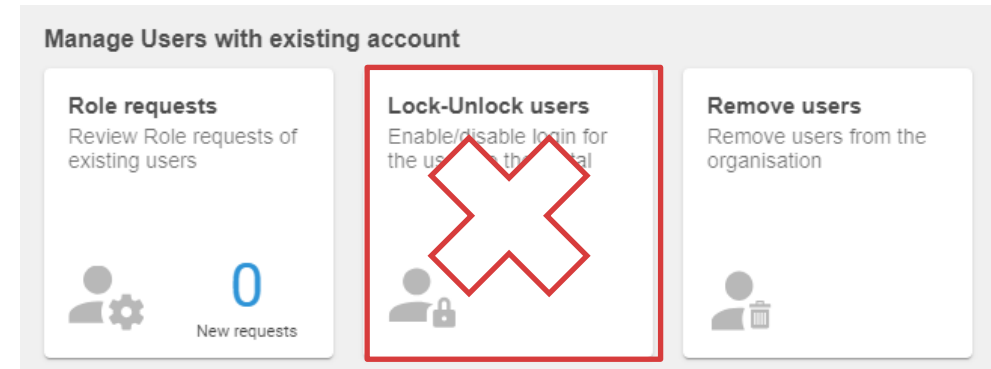
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- 04 | How to find Help
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## 03 | Important to know

### Use Cases linked to User Deletion

- Admin: Adding 2nd Admin
- Admin: Adding new user and the roles
- User: Account registration
- User: Apply for a role

The image shows a two-step process for adding a new user in the Brose system. The first screenshot shows the 'User Management' dashboard with a sidebar containing 'Home', 'Application', 'User Management' (highlighted), and 'Need Help'. The main content area has a 'New Users' section with two cards: 'Onboarding requests' and 'Invite Users'. The 'Invite Users' card is highlighted with a red box and a red circle containing the number '1.'. A large grey arrow points from this card to the second screenshot. The second screenshot shows the 'Invite users' form. It has a breadcrumb trail 'Home / User Management / Invite users'. Below the header, there is a text instruction: 'You can invite employees of your legal entity, to get access to the portal. Enter the employee's e-mail address and...'. The form contains three input fields: 'First Name' (with a red circle '2.' next to it, containing the text 'Tester'), 'Last Name' (containing the text 'Test'), and 'Email' (containing the text 'tester@test.de'). Below these fields is a section titled 'Select the roles to be assigned to the employee'. It contains three checkboxes: 'Company Admin' (checked, with a red circle '3.' next to it), 'Collaboration' (unchecked), and 'Engineering' (unchecked). Each checkbox has a corresponding description of the role's permissions.

**User Management**

Home / User Management

**New Users**

**Onboarding requests**  
Review Onboarding requests of new users  
0 New requests

**Invite Users**  
Onboard new users  
1.

**Invite users**

Home / User Management / Invite users

You can invite employees of your legal entity, to get access to the portal. Enter the employee's e-mail address and...

**First Name** **Last Name**

2. Tester Test

**Email**

tester@test.de

**Select the roles to be assigned to the employee**

3. ☒ **Company Admin:** This role contains **User Management** and **Contact Us** functions.

☐ **Collaboration:** This role contains applications for **collaboration with Brose** (for example, the Brose...

☐ **Engineering:** This role contains all **engineering applications**.

## 03 | Important to know

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**User Management**

Home / User Management

**New Users**

**Onboarding requests**  
Review Onboarding requests of new users  
0 New requests

**Invite Users**  
Onboard new users  
1.

**Invite users**

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You can invite employees of your legal entity, to get access to the portal. Enter the employee's e-mail address and:

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2.

**Email**

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<https://supplierportal.brose.com> 1.

**Welcome Suppliers**

For our global growth, we manage the procurement of production materials, services and capital equipment through a global sourcing network. Our suppliers are the key to our success and help us to improve the efficiency of our supply chain.

Our Brose Supplier Portal is therefore our global platform for collaboration and communication between Brose and our suppliers.

Learn more about the Supplier Portal:

- [Vision & benefits of the portal >](#)
- [How to start with the portal >](#)
- [Quick Guide >](#)
- [Additional Information, FAQs and trainings >](#)
- [Contact Us >](#)

Let's start this journey together. Now!

**Brose Supplier Portal**  
(Successor to the Brose Extranet)

**brose** **brose sitech**  
Excellence in Mechatronics Interior Solutions

Access Brose's global procurement processes

**User Login**

Not Registered as a user? [Create your user account now](#) 2.

English | Deutsch | 中文

Provider, Legal Notices and Terms Data Security Policy General Terms

© 2021 Brose Fahrzeugteile SE & Co. KG, Bamberg

**Register**

First Name 0/32 Last Name 0/64

Email

**Supplier ID** ⓘ 3.

Reason for Onboarding 0/200

Please check the below box to proceed

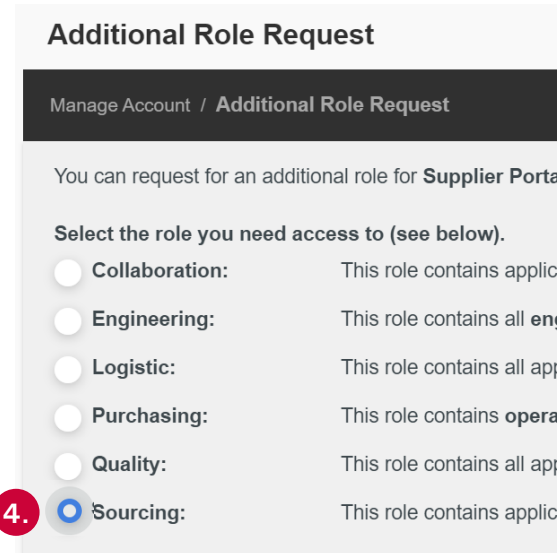
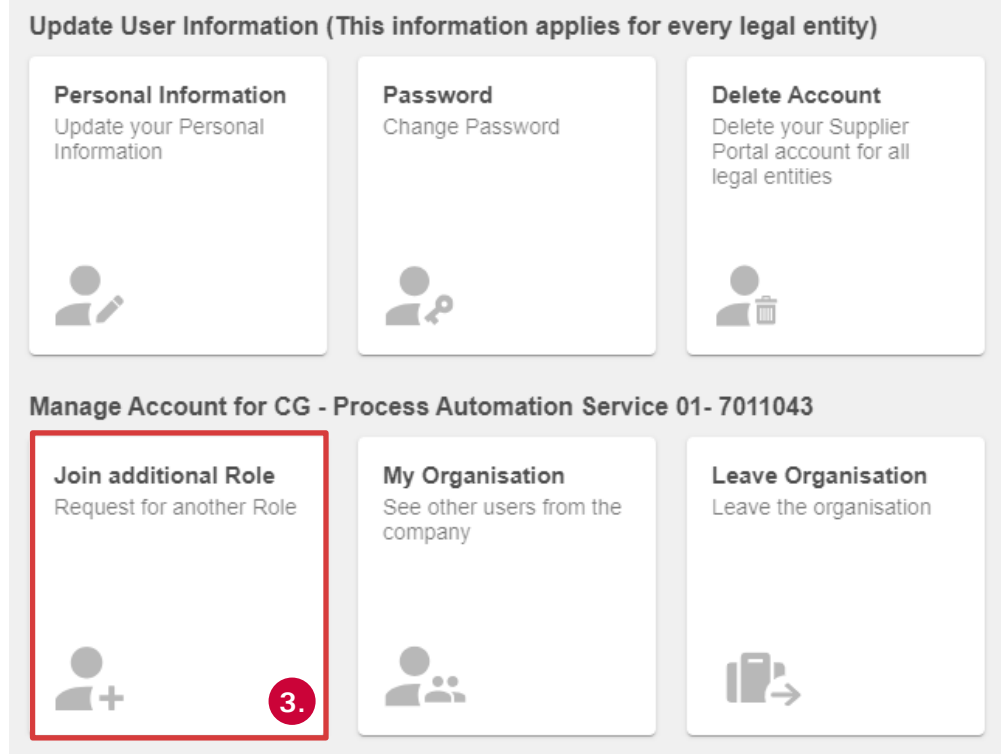
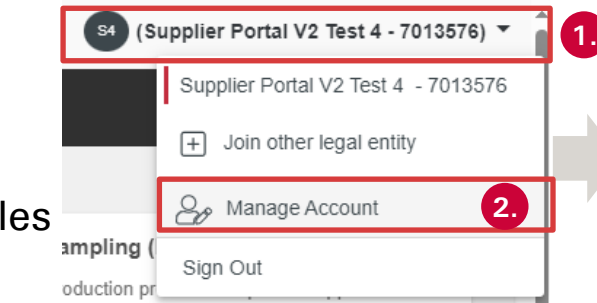
☐ I am human

hCaptcha  
Privacy - Terms

## 03 | Important to know

### Use Cases linked to User Deletion

- Admin: Adding 2nd Admin
- Admin: Adding new user and the roles
- User: Account registration
- User: Apply for a role



**Company Admin approval needed!**



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## 04 | How to find help



### **FAQ´s**

Find frequently asked questions about the portal and the applications



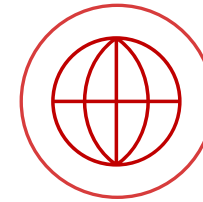
### **Application-specific help**

Find explanations and documents about the specific applications within the portal



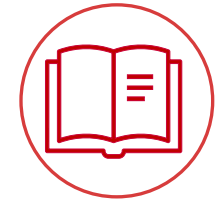
### **Contact forms**

Fill in a contact form for specific questions and issues



### **Website**


Visit our website for all information and resources about our portal





### **Quick Guide**


Have a look at the Quick Guide for easy help


# 04 | How to find help

 brose

 Home

 Application

 User Management 0

 Need Help


Need Help

Home / Need Help

Help Section


Frequently asked questions

Get quick answers to your questions




Application Help

Help information for the different applications



Start Guided Tour


Get to know the most important portal functions



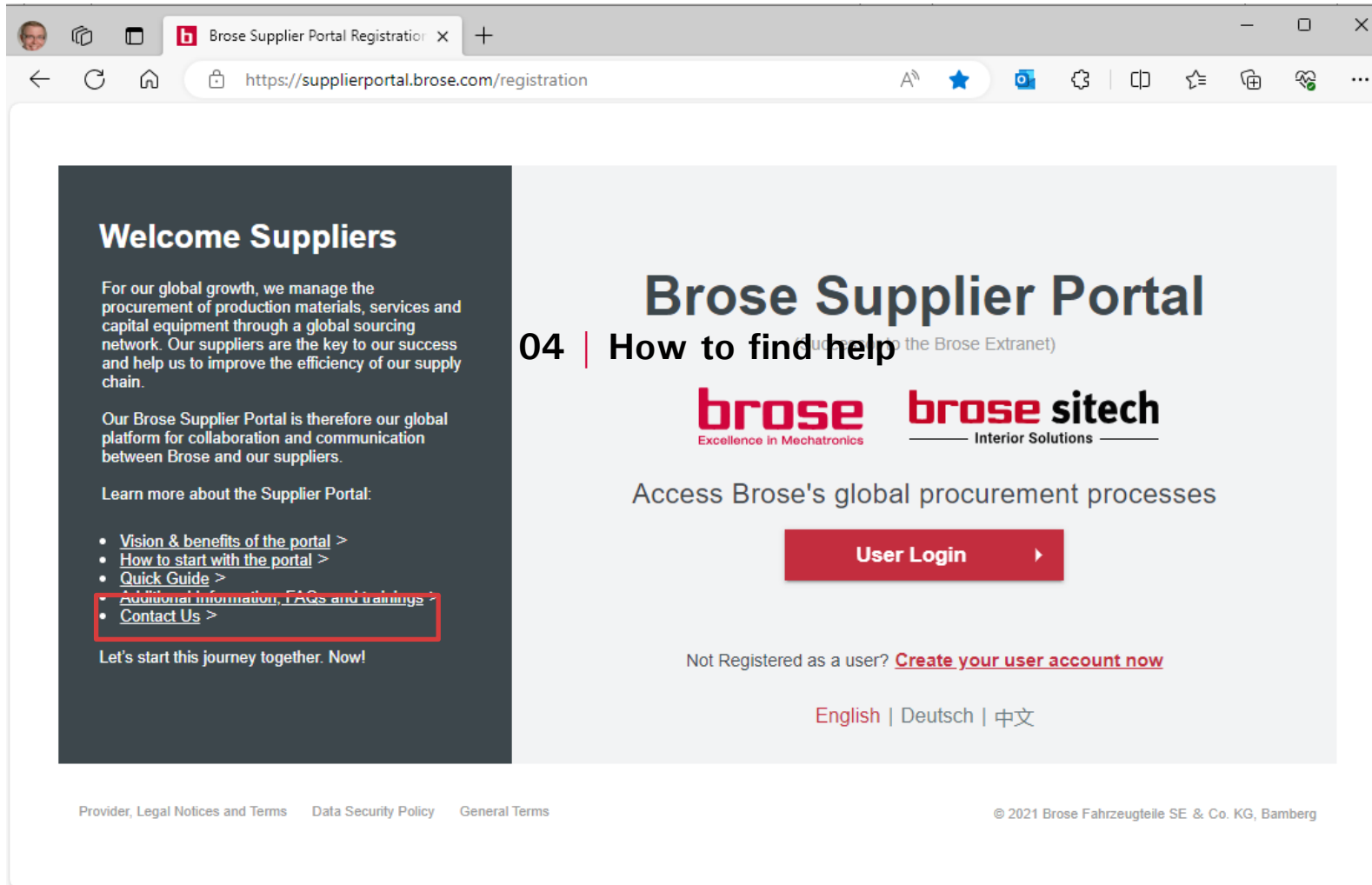
No solution found above? Feel free to contact us

Contact Us

Use the form to contact our support team



## 04 | How to find help



## 04 | How to find help



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Find frequently asked questions about the portal and the applications



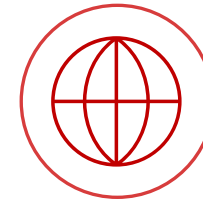
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### **Quick Guide**

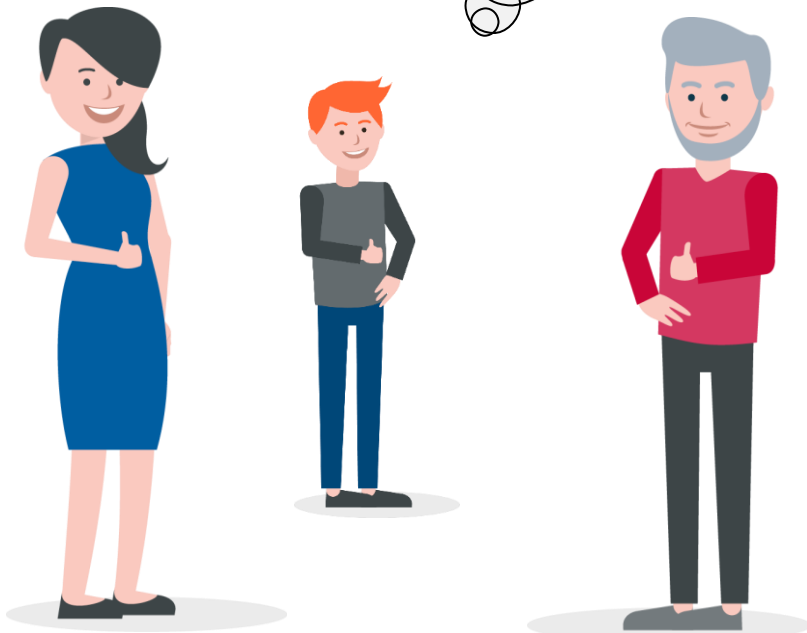
Have a look at the Quick Guide for easy help

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## 07 | Questions

ANY QUESTIONS ?



Website Brose Supplier Portal



How to get started with the portal



Brose Supplier Portal



Quick Guide



**Brose Supplier Portal**  
for a collaborative supply chain

# LET 'S START THIS JOURNEY TOGETHER!